

**Red River Valley School Division**  
**ADMINISTRATIVE PROCEDURE G3 -**  
**ADMISSION OF INTERNATIONAL AND EXCHANGE STUDENTS**



The Red River Valley School Division Board of Trustees recognizes the contributions and educational experience provided by international students, and therefore supports the enrolment of international students in the School Division.

International students are individuals seeking admission into school who are not Canadian citizens and/or who do not have landed immigrant status.

Schools may admit international students subject to the availability of facilities and acceptable student enrolment in the appropriate program and grade to a maximum of 4 students per school per school year.

International students must pay an enrolment fee\* of \$11,000 (Canadian) per school year.

In cases where a Red River Valley School Division student is involved in an exchange program, fees will be looked at on a case by case basis.

The student must also possess a valid student visa from Employment and Immigration Canada and a valid medical certificate satisfactory to the immigration officials and the school division.

Any individual who is seeking to attend a school within the Red River Valley School Division and who would fall under the title of international or exchange student is required to submit an application to the school.

Application Procedures

1. Complete a divisional registration form.

Completed applications are to include the following:

- Original transcripts from the two most recent school years.
- A letter of recommendation from the previous school principal or other school official (counselor, teacher, vice-principal....).
- Current photograph of the student applicant.
- A non-refundable application fee of \$200.00 (Canadian) payable to the Red River Valley School Division.

**Cross Reference:**

**Adoption Date: November 10, 2004**

**Amendment Date: May 17, 2016; February 12, 2018**

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2. When a student's application has been accepted a copy of the formal Letter of Acceptance and a guardianship statement (required to qualify for a Canadian study permit/Visitor's visa) will be faxed/scanned as well as forwarded by mail to the student applicant or their representative.
3. Acknowledgement of student visa approval is to be forwarded to the Red River Valley School Division.
4. School tuition fees are due upon student arrival in Manitoba. A variety of payment methods are available through arrangements with the school division.

Notes: *\*Payments may be made on a pro-rated basis depending on when the student is registered in a RRVSD School.*

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